

# ShutterKits™

The Shutter Specialists

## DECORATIVE FIXED BLADE SHUTTER KIT ASSEMBLY INSTRUCTIONS

It is recommended that the Shutter Kits be assembled on a clean worktable. The following basic tools are required for assembly:

Cordless Screwdriver with Phillips head bit.

Good Quality PVA Wood Glue.

Flat blade screwdriver.

A clean damp cloth.

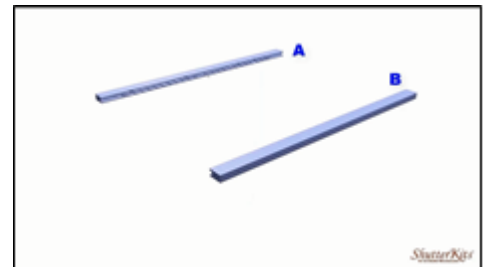
A waste piece of timber.

**Please see notes on page 4 before assembly.**

**Step1** – Select the stiles for assembly. Stiles are marked with an ‘A’ or ‘B’.

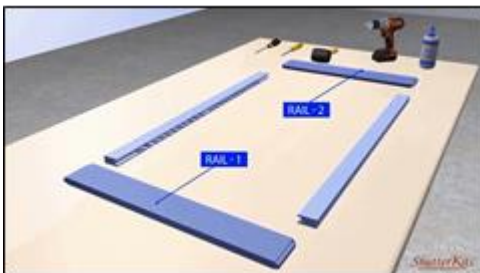
‘A’ & ‘B’ marked stiles are opposites and make a pair. The marking in the rail rebate indicates the top of the shutter.

**IMPORTANT:** Ensure The Markings Are At The Same End.

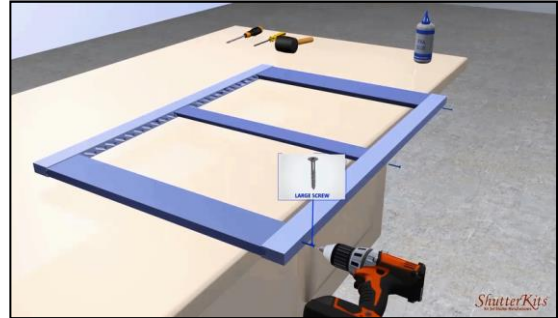
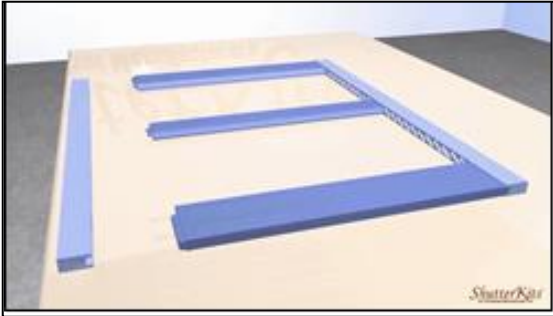


**Step 2** - Ensure the rails are fitted in the correct positions, top and bottom, and with the top rail scoop up and the bottom rail scoop down.

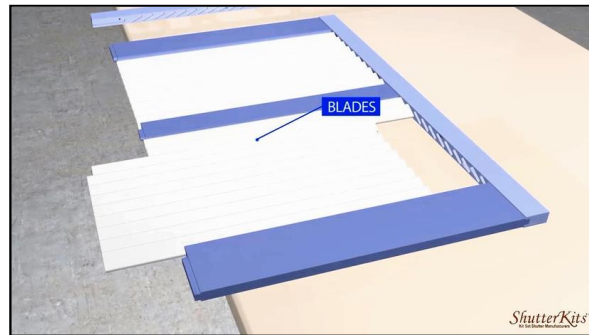
Apply glue to each rail tenon and push each into the stile channel. Fit the midrail if the shutter has one. Check that rails are flush with the stile ends.



**At this point we recommend that you dry fit the 2<sup>nd</sup> stile.** Only screw in far enough so you can use the holes made with the screw as locating holes later when glue applied. Remove the stile before inserting the blades.

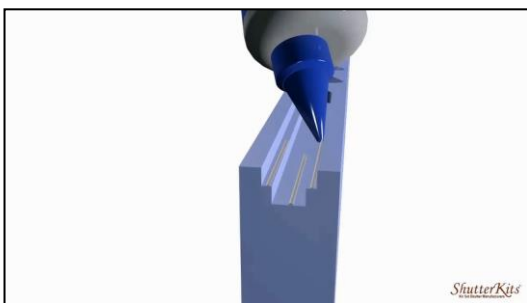


**Step 3** – Insert the blades starting from one end.



**Step 4** – Fit the other stile; Apply a bead of glue to the stile mortises at each end of the stile as well as the midrail mortise if it has one.

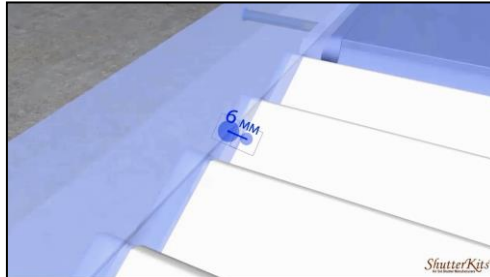
Start by fitting the rail tenon into the stile mortise and then screw the stile (by locating the screws into the holes when you did the dry fit) to within a couple of millimetres from the blades.



**Step 5** – Once you have the stile in position gently manoeuvre the blades into the start of the blade slots of the second stile.

Sometimes it is easier if you overhang the shutter over the edge of the bench so that you can get to both sides of the blade.

Once all blades are sitting in their slots – have another look at them before screwing home the 2<sup>nd</sup> stile.



**Step 6** – Ensure the stile ends are flush with the rails then continue driving the screws through the stiles to secure the rails with a nice tight join so the glue can achieve its maximum adhesion.

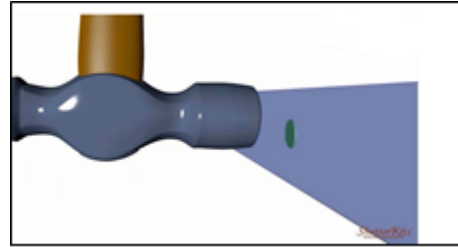
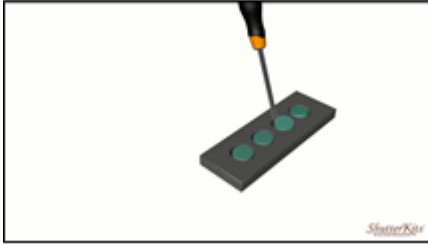
Note: Tolerances are about 0.5mm for the blades into the slots and sometimes if there are a lot of blades you may need to encourage them home with a mallet or hammer.

To do this **PLEASE CHECK FIRST THAT A BLADE IS NOT OUT OF ITS SLOT.**

**Stand the shutter up on its edge, using the waste piece of timber as protection, gently tap along the stile at intervals to help send the blades into their home position in the corresponding slots.**



**Step 7** – Break out screw hole plugs with a flat blade screwdriver, fit into the screw holes and tap flush with stile surface. The shutter is now fully assembled.



**NOTES:**

Wipe off any excess glue with a clean damp cloth.

**Painting Tip:**

Water base paints or turps based should be fine over the undercoat:

**PAINT ONLY AFTER SHUTTER(S) HAVE BEEN ASSEMBLED. PLEASE DON'T PAINT THEN ASSEMBLE WITH TOP COATED COMPONENTS.**

Please don't hesitate to contact us via email or phone for more information:

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